



Experts in
Consular Documentation

CDN Consular Services History

CDN Consular Services opened its doors on February 1st, 1983.

Having worked in the international freight forwarding environment for many years, Neil and Debbie Beard saw an opportunity to establish a business that would improve on the services available at that time.

Starting from a small office in Staines, Middlesex with a staff of four, the Company has now grown to a 45 strong team operating from a 5000 sq ft, three storey corporate headquarters in Egham, Surrey. Building on our expertise in export documentation we have expanded our skills to include translations, regulatory affairs, legal and IP, notarial, passports & visas and international legalisation.

CDN's continued dedication to technological advancement ensures we are always at the forefront of new systems and innovative ideas. Through this investment we developed our state-of-the-art Online Certification Portal to meet the ever changing needs of the exporter.

Our commitment to excellence establishes our continued growth as the market leader. Operating extensively throughout Europe, the Middle East, America and Canada, CDN is truly the global business partner of choice for all your documentation needs.



Exports



Exports

CDN's elite team of approved documentation officers are on hand to advise and produce a full range of export documents. Our own dedicated fully trained couriers ensure all documents are lodged securely. Once completed they are again checked for accuracy before being returned to you.

Typical documents we process include:

- Arab Certificates of Origin
- EC Certificates of Origin
- Commercial Invoices
- EUR1's and ATRs
- Translations
- Foreign & Commonwealth Office Authentication

The Chamber of Commerce provide us with an exclusive in-house team solely to process our documentation. This not only guarantees confidentiality but ensures documents are certified in the quickest time possible.

Documents can be submitted by most forms including collection, email, post, or DX. Our online certification service allows documents to be submitted electronically and produced in your offices within the hour. Our secure order processing system enables you to track and view your documents and their progress at any time.

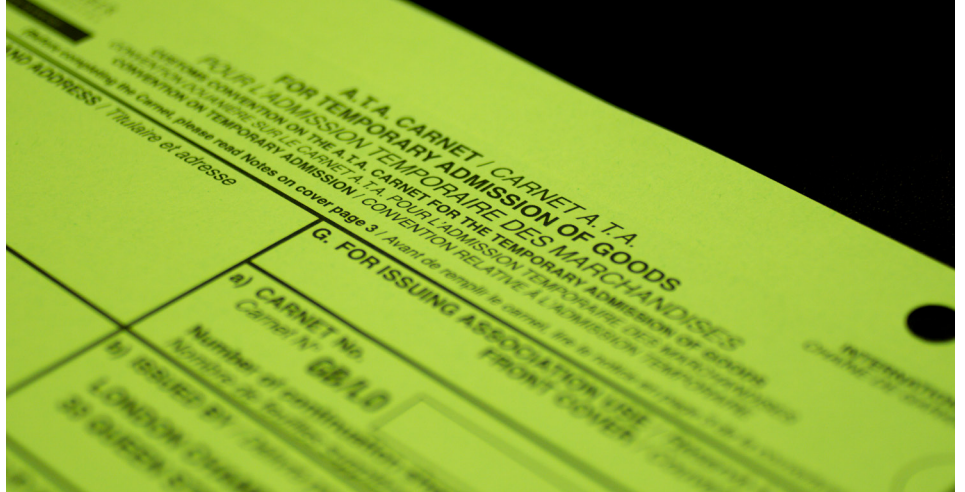
CDN's pricing structure is clear and transparent, with no hidden fees. We pay all external fees on your behalf, and you will receive one simple invoice, displaying a clear breakdown of accumulated charges.



Translations / Passports and Visas / Carnets

CDN Consular
Services Ltd, your
translator of choice ...

CDN Consular
Services Ltd, votre
traducteur de choix...



Translations

Our translation services provide a multilingual support across all sectors including official certified translations. We have developed a network of qualified translation partners to enable us to provide a fast, cost effective solution. Certain countries require the translation of the commercial invoice to ensure customs clearance and we can expedite this to reduce any time delays.

Passports and Visas

With everything from passport renewals through to business visas we can offer you a long established and professional service, processing your application with the minimum of delay. Daily visits to all the Embassies by our dedicated courier team guarantees that your application will be handled with complete security and confidentiality at all times.

Through our in-depth knowledge and experience of the varying procedures for each Embassy you can rely on us to ensure your application is processed with the minimum of fuss.

Carnets

An ATA Carnet is an international customs document that allows the temporary admission of goods into member countries. It is valid for up to one year for unlimited exits from the UK and entries into foreign member countries.

Our team of experienced documentation officers are fully trained in carnets dealing with anything from worldwide exhibitions and events through to precious diamonds, Formula One cars and even race horses! Whatever your needs we are here to help.

Key benefits of using CDN for all your ATA Carnet needs:

- We can pay all processing and insurance fees on your behalf
- We can process your Carnet within 24 hours
- We offer a prompt, reliable and personalised service

FCO Apostille Legalisation / Healthcare Documentation



For non UK documents we also offer an **International Legalisation Service**

FCO Apostille Legalisation

The legalisation process carried out by the Foreign & Commonwealth Office is official confirmation that the signature, seal or stamp appearing on your document is genuine.

We have developed a one stop solution with our FCO legalisation service. Our trained team can provide either a standard next day service via the Milton Keynes FCO Office, or for the more urgent time sensitive requirements we can provide a same day service through the London Premium Office.

Upon completion by the FCO, we can further process the documents if required via any Chamber of Commerce, Embassy or Consulate and either return the documents to you or we can forward them directly to the client on your behalf. Scanned copies and tracking numbers will be emailed.

Healthcare Documentation

We provide both external and in-house legalisation support services for your healthcare documents, taking them on securely to the relevant authorities. We also prepare and complete applications for submission to the MHRA, HPRA, EMA, DOH, BIS and DEFRA as well as overseas authorities.

Typical documents we process include:

- EMA CPP Certificates
- MHRA CPP Certificates
- GMP Certificates
- Manufacturing Licenses
- Free Sale Certificates
- BIS Certificates
- VMD Certificates
- EMA Commission Reports
- HPRA Certificates

International Documentation

We have a dedicated team handling our international documentation, paying all fees due on your behalf in the quickest possible turnaround time. Our partners observe our strict NDA's to ensure privacy and security is maintained at all times.

Typical documents we process include:

- Manufacturing Licenses
- GMP Certificates
- Certificate of Pharmaceutical Product (CPP)
- Free Sale Certificates and Commercial Documents
- HPRA Certificates

CDN direct contacts

Exports

exports@cdn-consular.co.uk

Translations

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